

5 January 2021

Dear Parents and Students,

As you are aware, we are responding to the Coronavirus Disease 2021 by moving all of our face-to-face classes to an online format effective from January 6th 2021. While this will cause some disruption for students, please be assured that we are committed to making this a smooth transition and offer the following information and resources.

Online instruction utilises two main tools: Go4Schools, which is our learning management system, and Microsoft Teams, which is video conferencing software.

Classes *will continue according to the normal timetable* at their scheduled time, however these meetings will be *virtual*, rather than in a classroom and, in the interest of wellbeing, there will not be as many online classes. Students will have approximately four lessons a day, rather than five. We have constructed a timetable in line with the Academy's priority of a broad and balanced curriculum. In an effort to support all students and families during this period, teachers will be taking attendance for online sessions.

To prepare for these virtual class sessions:

1. First, ensure that you can log onto 'Go4Schools'.
Work will be set on Go4School for the period 06/01/2021 to 08/01/2021. Go4Schools will also be used in the event that a member of staff is not able to attend and deliver online classes.
2. Next, ensure that you can log onto Microsoft Teams.
Work will be set on Microsoft Teams for the remainder of the remote learning period. Lessons will, and should have started, to appear on your calendar.

If you are having issues with accessing online learning, please contact your House Teams in the first instance. The House Team will direct the question to the individual in the best position to answer the query. If you are a pupil premium student who requires access to a laptop, please contact Mr Fisher, neil.fisher@newmarketacademy.co.uk.

Thank you for your patience and cooperation during this period of time.

Best wishes.

Yours faithfully

Mr R. Hall
Assistant Principal